



St. Bernadette College of Alabang, Inc.

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SBCA- COLLEGE ADVISORY NO. 1

(May 4, 2020)

COLLEGE DEPARTMENT

In view of the extension of the ECQ over NCR and the nearby provinces; in order for St. Bernadette College of Alabang to be responsive to the call of times; and, to serve with utmost unselfish dedication all her stakeholders, the following Guidelines are hereby adapted taking into account CHED COVID ADVISORY no.6 (Dated April 13,2020).

1. NON-GRADUATING STUDENTS

- A. The CHED instructed all Higher Education Institutes (HEI's) to end the Second Semester, AY 2019-2020 by April 30, as such; The FINAL GRADES of all Non- Graduating students shall be determined by professors by computing the grades at hand, applying maximum consideration and full leniency. A numerical grade shall still be entered by the professors concerned;
- B. Without prejudice to the preceding paragraph, in case of projects and requirements which are highly imperative to pass the course, a period of one year shall be given to the student to comply; NO students shall receive a FAILING MARK;
- C. Non-Graduating Students who are enrolled in Thesis Writing are no longer required to defend their paper but need to submit the printed book-bounded copy of their research, approved by their thesis adviser;

2. GRADUATING STUDENTS

- A. Graduating Students enrolled in the On the Job Training (OJT) or internship course should complete the required number of hours as prescribed by his/her program via the College Alternative Activities. The design for the College Alternative Activities is now being prepared;
- B. Graduating Students who are enrolled in Thesis Writing are no longer required to defend their paper but need to submit the printed book-bounded copy of their research, approved by their thesis adviser;

3. DETERMINATION OF FINAL GRADES

- A. With maximum leniency, full consideration and, under the spirit of FAIRNESS , the college shall use the usual formula in the computation and determination of the FINAL GRADES of all enrolled students, the professors are hereby given full authority to facilitate the earning of Final Examination Rating for the Students;

4. ACADEMIC YEAR-END ACTIVITIES

- A. Baccalaureate Mass, Awarding of Honors for Outstanding Students, Commencement Exercises and other Academic Year End Activities are hereby postponed until new schedule shall be announced after the ECQ is lifted;

5. THIRD TERM/SUMMER ENROLMENT

- A. SUMMER ON-LINE ENROLLMENT WILL BE OPEN starting on May 11, 2020. It may be limited to General Education and Non - Laboratory courses;
- B. Summer Enrollment shall be from May 11 to May 30, 2020;
- C. Summer Classes shall begin on June 1, 2020 and it will end on July 11, 2020;
- D. Summer Class Delivery Mode will be HOME-BASED.

6. ENROLMENT FOR ACEDMIC YEAR 2020-2021

- A. ON-LINE ENROLLMENT for the Academic Year 2020-2021 is now ON GOING, please visit the official WEBSITE of SBCA and FACEBOOK account (*St. Bernadette College of Alabang*).
- B. NO TUITION FEE DOWNPAYMENT FOR ALL INCOMING FRESHMEN.

7. OPENING OF CLASSES FOR ACADEMIC YEAR 2020-2021

- A. Classes for the Academic Year 2020-2021 shall commence on August 24, 2020
- B. The Academic Calendar for the AY 2020-2021 is now being prepared and it shall be posted when it is available.

Rest assured that SBCA shall continue to observe all the Necessary Protocols cited by the authorities in the conduct of all her activities for the common good. Any inquiry regarding this advisory may be addressed to the office of the College Dean with mobile number 09950017423 or landline nos. 88505709/ 8842-2139 Loc 810.

May our patron saint, St. Bernadette shall continue to guide and pray for us in these most difficult times. Please be safe.

Danilo H. Cabalu, Ph.D *(signed)*

COLLEGE DEAN